

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY PARISH MEETING
HELD ON MONDAY 7TH SEPTEMBER 2026 AT 6.30PM
AT THE PARISH COUNCIL COMMUNITY MEETING ROOM/OFFICE
AT 239A PRESTON ROAD, CLAYTON-LE-WOODS, CHORLEY PR6 7PY**

PRESENT: Councillor Mr Mark Clifford (Chair)
Councillor Mrs Michelle Brown
Councillor Mr David Clough
Councillor Mr David Cook
Councillor Dr Jan Coyne
Councillor Mr Adam Halliday
Councillor Mr Neville Whitham (7)

In Attendance: Mrs Tracy Morris (Clerk/RFO)

Members of the Public: 2

WELCOME

The Chair welcomed everyone to the meeting.

9105 APOLOGIES

Apologies were received and accepted for, Councillor Ms Irene Amahwe, Councillor Ms Michelle Beach, Councillor Steve Maddock and Councillor Mrs Barbara Ward-Smith.

9106 DECLARATION OF INTERESTS

There was no declaration of Interests.

9107 PUBLIC PARTICIPATION

Not Applicable.

9108 CO-OPTION INTERVIEWS

The Members were informed that one candidate had withdrawn from the process.

At this point the two other applicants were invited to the meeting and introduced to the Members. There followed an interview and question and answer session.

ACTION

Chair's Signature.....

Date.....



CLW PARISH COUNCIL MINUTES

Each candidate then left the meeting so that the Members could deliberate. Each candidate was put to a secret ballot for co-option. (Cllr N Whitham and Clerk were tellers).

9109 DELIBERATION / DECISION

After the votes were cast and counted:

It was RESOLVED unanimously to co-opt Mrs Gail Barnes to the position of Parish Councillor (West Ward) subject to acceptance of office.

It was RESOLVED unanimously to co-opt Ms Kay Unsworth to the position of Parish Councillor (West Ward) subject to acceptance of office.

This would be until May 2027 when the Parish Council elections are scheduled to take place.

It was requested that the Clerk inform the two successful candidates and start their induction process.

9110 DATE FOR NEXT MEETING

The next full parish council meeting is scheduled to be held on Monday 21st September 2026 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

The Chair thanked everyone for their attendance and closed the meeting at 7.20pm

Chair's Signature.....

Date.....